

# Fire Hall Thrift

325 Woodbridge Ave  
Woodbridge Ontario

## ***Fire Hall Thrift Supervisor(s)***

Fire Hall Experiential Learning Centre is a non-denominational Christian organization establishing a Thrift Store in Woodbridge Ontario. Affiliated with Toronto District Christian High School (TDChristian), this operation will provide practical educational retail experience for students and members of the community. Staffed by volunteers, Fire Hall Thrift will distribute surplus funds to TDChristian and other charitable organizations.

Fire Hall Thrift is looking for a customer-focused, results-driven Retail Supervisor to be responsible for all store operations and management.

The candidate will be able to manage volunteers and staff and provide exemplary customer service while ensuring all safety protocols are followed.

The candidate will also have a desire to reach sales and financial goals.

### **EXPECTATIONS AND RESPONSIBILITIES**

- take personal accountability for individual results and team decisions
- set clear and consistent communication and direction on store priorities
- maintain outstanding store conditions and visual merchandising standards
- ensure that asset protection and supply chain contribute to profit and sales
- maintain sales goals by training, mentoring and motivation
- create schedules to maximize customer service and store procedures
- exemplify store and employee safety

### **SUGGESTED QUALIFICATIONS**

- minimum 3 years retail experience
- minimum 2 years retail management (preferred)
- ability to work in a fast-paced, high-volume environment
- ability to efficiently organize time and manage priorities
- comfortable with POS systems and inventory control
- experience with e-commerce operations
- previous visual display merchandising
- strong organizational skills
- previous work with volunteers

### **EXPERIENCE**

- retail: 3 years
- retail management: 2 years
- training and coaching: 2 years
- visual display: 2 years
- e-commerce: 2 years

Notes: Store hours are currently Tuesday to Saturday from 10 am to 5 pm.

This position may also be suitable for job sharing if more than one individual is selected.